



**Worshipful Company
of Builders' Merchants**

WCoBM GRANT & FUNDING

About WCoBM

The Worshipful Company of Builders' Merchants (WCoBM) is a City Livery Company and charitable organisation that represents the building materials sector. A key objective of our Livery is to support further education and training in the industry. This includes dedicated grants and funding that help individuals fulfil their career ambitions and encourage companies to provide an environment in which their employees can learn and develop.

Careers Without Limits

The building materials sector offers a diverse and widespread choice of rewarding job opportunities with qualifications, apprenticeships, mentoring or practical training to help individuals and teams start their journey or continue their development. Roles can range from drivers, yard operatives, operations and trade counter management through to sales, marketing, design, technical, IT, HR, finance and much more in-between!

WCoBM Grants & Funding

Our grants of up to **£2,000 each** are for individuals or teams working with a building materials supplier or manufacturer. The grants are available to individuals looking to join our sector, current employees in the building materials sector who want to further their career, or companies who demonstrate how funding will be beneficial to the ongoing development of their teams. The grant, once approved, can be used to partially or fully support the following:

- The purchase of relevant materials that enable learning eg computer equipment, software or practical tools.
- Apprenticeship programmes.
- Dedicated qualifications, modules, training platforms or courses that are proven to contribute to further learning or development within the building materials sector.
- Dedicated work experience that allows for relevant training and new learning within the industry to support role development.

Other requests are considered on a case-by-case basis.

The funding is open to:

- School Leavers
- College or University graduates
- Students or Apprentices
- Employees working in the sector
- Employers: Builders' Merchants, Building Materials Stockists or Building Materials Manufacturers



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Application Form & Eligibility

1. Company details	
Contact name:	
Position:	
Company name:	
Postal address:	
Telephone/Mobile No:	
Email address:	

2. About your business	
Type of business:	Builders' Merchant/Building Materials Stockist: YES/NO Building Materials Manufacturer: YES/NO Other: YES/NO (please specify below)
Company size:	No of Employees: Company Annual T/O:
If you are a Manufacturer or Other, please provide a summary of your business:	



3. Application for WCoBM Grant	
How did you hear of our Grant:	
Briefly explain your reasons for applying for the grant ie what will it help to fund and how will it benefit your business?	
Are you applying for a FULL or PARTIAL Grant?	FULL / PARTIAL
If PARTIAL, how much do you require?	£
<p>If the Grant is being used to fund a course, apprenticeship or qualification for an employee in the business, complete SECTION 3A. If the Grant is being used to fund a course or learning programme for the benefit of multiple employees eg e-learning, complete SECTION 3B.</p>	
SECTION 3A	
Name of employee:	
Date joined the business:	
Position of employee:	
Name and details of the course apprenticeship or qualification:	
Name and details of training provider:	
Cost of the course, apprenticeship or qualification:	
Expected start and completion date:	Start Date: Completion Date:



3. Application for WCoBM Grant cont...

SECTION 3B

Name and details of the course or learning programme:

Name and details of training provider:

Cost of the course or learning programme:

Expected start and completion date:

Start Date:
Completion Date:

Approximately how many employees will benefit:

Learning Outcomes/Achievements:

Briefly explain the expected benefits of the course or learning programme to employees.

All Grant applications and the information provided are dealt with in strictest confidence. If approved, the funding will be awarded following proof of payment of the course or learning programme by your organisation and proof of successful completion of the course or learning programme by your employees.

If you are successful in our application, please confirm details below of who the Grant should be paid to?

COMPANY NAME:

CONTACT DETAILS (If different to Sections 1):

Bank Name:

Sort Code:

Account No:



Conditions/Criteria for applications for Apprentices in the business or Employees

Apprentices:

- The apprentice must have at least 75% of their training still to be completed at the time of first application.
- A statement supporting the application must be received from the trainer/mentor or employer stating that the apprentice is progressing well and likely to complete the course in full.

Employees working with a builders' merchant, building materials stockist or building materials manufacturer:

- Applicants must have worked in the industry for at least 12 months.
- There must be a demonstrable financial need indicating that the applicant cannot fund the course themselves and reasons why the company is unable to support.
- The course or training that the applicant is seeking financial support for must not be wholly available from the employer.
- Successful applicants must be prepared to sign a statement that they plan to remain within the industry for at least two years following completion of the course; otherwise they will agree to refund the cost of the Grant.

Employers:

- The company must be a builders' merchant, building materials stockist or building materials manufacturer.
- A business can benefit from one successful application only ie the same business cannot re-apply for another Grant.
- Company size criteria for Builders' Merchants / Building Materials Stockist is less than £5m T/O or less than 200 employees.
- Exclusions: PLCs, multi-national or national organisations with firm financial stability or organisations that apply without explanation or demonstrable need.

The Worshipful Company of Builders' Merchants will take a sympathetic view on all applications.

Signed:	
Name (PRINTED):	
Date:	

Return this completed form to:

The Clerk Jane, Lady Hilliard, Worshipful Company of Builders' Merchants
c/o Worshipful Company of Cutlers, 4 Warwick Lane, London, EC4M 7BR

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